

#### **City and County of Swansea**

#### **Notice of Meeting**

You are invited to attend a Meeting of the

### **External Funding Panel**

At: Committee Room 5, Guildhall, Swansea

On: Wednesday, 4 December 2019

Time: 2.00 pm

Chair: Councillor Rob Stewart

Membership:

Councillors: M C Child, R Francis-Davies, D H Hopkins, E J King, A S Lewis,

C E Lloyd, A Pugh, J A Raynor and M Thomas

Also invited: S Pritchard & A H Stevens

#### Agenda Page No. 1 Apologies for Absence. 2 Disclosures of Personal and Prejudicial Interests. www.swansea.gov.uk/disclosuresofinterests 3 1 - 2 To approve & sign the Minutes of the previous meeting(s) as a correct record. Tackling Food Poverty and Addressing Food Insecurity EU 3 - 10 4 Transitional Funding. 11 - 17 5 Welsh Government Integrated Care Fund.

Next Meeting: Wednesday, 8 January 2020 at 2.00 pm

Huw Evans

Huw Erons

Head of Democratic Services

Tuesday, 26 November 2019

Contact: Democratic Services - 01792 636923

## Agenda Item 3



**City and County of Swansea** 

#### Minutes of the External Funding Panel

Committee Room 5, Guildhall, Swansea

Wednesday, 2 October 2019 at 2.00 pm

**Present**: Councillor D H Hopkins (Vice Chair) Presided

Councillor(s)Councillor(s)Councillor(s)R Francis-DaviesS PritchardJ A Raynor

A H Stevens M Thomas

Officer(s)

Allison Lowe Democratic Services Officer

Gaynor Winsor Accountant
Caritas Adere Senior Lawyer

Chloe Lewis Transport Strategy Officer
Karen Gibbins Library Service Manager

Ben George Team Leader – Transport Strategy and Monitoring

**Apologies for Absence** 

Councillor(s): A S Lewis, C E Lloyd and R C Stewart

#### 15 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

#### 16 Minutes:

**Resolved** that the Minutes of the External Funding Panel held on 4 September 2019 be approved and signed as a correct record.

## 17 Office For Low Emissions Vehicles On-Street Residential Chargepoint Scheme Bid 2019/20.

Chloe Lewis, Transport Strategy Officer accompanied by Ben George, Team Leader – Transport Strategy and Monitoring presented a report to provide details of the funding application for the Office for Low Emission Vehicles On-Street Residential Chargepoint Scheme Fund 2019/20.

**Resolved** that External Funding Panel note the submission of the Office for Low Emission Vehicles On-Street Residential Chargepoint Scheme Fund 2019/20 application.

#### Minutes of the External Funding Panel (02.10.2019) Cont'd

## 18 MALD Welsh Government - Gorseinon Library Refurbishment Grant Programme (Expression of Interest).

Karen Gibbins, Library Service Manager presented a report in relation to making an expression of interest to apply to the Welsh Government, Museums Archives and Libraries Division Capital Grant Programme 2020/21, to redesign and remodel public space area at Gorseinon Library to accommodate Housing interview rooms, improved public toilet facility and to maintain and enhance good quality library service provision.

**Resolved** that External Funding Panel approve the expression of interest to submit a formal application for funding for £180,000 match funded at 10% from library revenue funding during 2020/21.

The meeting ended at 2.15 pm

Chair

## Agenda Item 4



#### **Report of Cabinet Member for Better Communities**

#### External Funding Panel – 4 December 2019

# Tackling Food Poverty and Addressing Food Insecurity EU Transitional Funding

**Purpose:** To provide details of funding allocation from the

Welsh Local Government Association to Swansea

Council to Tackle Food Poverty and Address

Food Insecurity

**Policy Framework:** Tackling Poverty Strategy 2017 - 2020

Social Services and Well-being Act Wales (2014) Well-being of Future Generations (Wales) Act

2015

**Consultation:** Access to Services, Finance, Legal.

**Recommendation(s):** It is recommended that:

1) The panel notes the offer of the Council's element of the Tackling

Food Poverty funding from the WLGA.

Report Author:
Finance Officer:
Legal Officer:
Access to Services Officer:
Chris Davies
Lucy Moore
Catherine Window

#### 1. Introduction

- 1.1 Funding has been allocated to the Welsh Local Government Association (WLGA) from the Welsh Government 'Tackling Food Poverty and Addressing Food Insecurity EU Transition Funding' bid, to distribute it to all Local Authorities.
- 1.2 Swansea Council's funding allocation is £36,913 revenue and £74,378 capital. The funding relates to the period 1<sup>st</sup> November 2019 to 31<sup>st</sup> March 2020 and must be claimed in full by 30<sup>th</sup> May 2020.
- 1.3 The revenue sum has been based on the 2019-20 Final Settlement on the 'Total Claimants of Income Support, Jobseeker's Allowance, Pension

Credit and Universal Credit' and the capital funding is distributed on the 'Average (12 months to August 2018) of claimant count figures'.

#### 2. Purpose of the funding

- 2.1 The purpose of the funding is to enable local authorities to:
- 2.2 Support an increased number of people facing food poverty by extending existing food bank provision across each authority.
- 2.3 The capital funding should support organisations to access, store and distribute additional supplies of good quality food, including good food surplus, in particular, larger amounts of fresh food, boosting the capacity of organisations to provide good quality, nutritious food to their customers. It can be used in a variety of ways to suit the requirements in each authority, for example but not limited to: purchasing fridges, freezers and cooking equipment.
- 2.4 The revenue funding can be used in a variety of ways to suit the requirements of the authority. These might include funding and working with voluntary organisations, community groups and housing associations etc. to develop projects such as social supermarkets, community cafes, lunch clubs. It can be used to, for example, provide specialist support for taking forward initiatives such as outreach work, training for volunteers (e.g. food handling qualifications) and to build community resilience through cluster work and the development of food bank hubs which bring together a range of support services.
- 2.5 It is expected that authorities may benefit from working collaboratively to maximise the impact of this funding. Local Authorities are expected to work with local expertise who are already addressing food poverty and insecurity.
- 2.6 Provision should not be turned down to individuals or organisations outside authority area.

#### 3. Allocation of the funding

- 3.1 Food Banks and other partners from across Swansea have been engaged with to establish local trends, needs and gaps in provision so that the priorities for the allocation of the funding can be determined.
- 3.2 The allocation process and any associated third party application process will then be established for the funding to be distributed efficiently and effectively.
- 3.3 The Swansea funded activity and spend to date is due to be reported to WLGA by mid-January 2020, including the number of people supported and details of any collaboration with other authorities. Further reports will follow in April 2020 and October 2020.

#### 4. Equality and Engagement Implications

- 4.1 The Council is subject to the Public Sector Equality Duty (Wales) and must, in the exercise of their functions, have due regard to the need to:
  - Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
  - Advance equality of opportunity between people who share a protected characteristic and those who do not.
  - Foster good relations between people who share a protected characteristic and those who do not.

Our Equality Impact Assessment process ensures that we have paid due regard to the above.

- 4.2 An EIA Screening Form has been completed with the agreed outcome that a full EIA report was not required:
  - A November 2019 report from the Trussell Trust in to the State of Hunger in the UK Identifies a profile of those who are more likely to experience food insecurity. The groups identified are: Households with a lower income, unemployed people, younger people, lone parents and single person households, households who rented (particularly social renters) and people affected by ill health.
  - The most significant protected group that are likely to be impacted by this
    funding are those experiencing poverty. Whilst we acknowledge that
    people experiencing poverty may belong to any protected group,
    available data tells us that the groups that are more likely to experience
    food insecurity are children and young people, any other age group,
    disabled people, asylum seekers and carers.
  - The impact of the project will be positive on individuals from all protected groups experiencing food insecurity and accessing food bank provision in Swansea.
  - The Screening Form is attached as Appendix A.

#### 5. Financial Implications

5.1 The 'Tackle Food Poverty and Address Food Insecurity' funding allocated to Swansea Council is detailed below:

Revenue funding	£36,913
Capital funding	£74,378
Total	£111,291

#### 6. Legal Implications

6.1 The Council must ensure that the terms and conditions attached to Tackling Food Poverty and Addressing Food Insecurity EU Transition Funding are complied with and the Council's Financial Procedure Rules Regarding Grant Applications and Acceptances are followed.

**Background Papers:**WLGA Food Poverty Grant Offer Letter

#### Appendices:

Appendix A - EIA Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form. If you would like further guidance please contact the Access to Services team (see guidance for details).					
Section 1		garaciro	<u> </u>		
Which service	e area and dire	ectorate are y	ou from?		
Service Area:	Tackling Pove	erty Service			
Directorate: Social Services					
Q1(a) WHAT ARE YOU SCREENING FOR RELEVANCE?					
Service/ Function	Policy/ Procedure	Project	Strategy	Plan	Proposal

#### (b) Please name and describe here:

#### **WLGA Food Poverty Grant**

Swansea Council has received £36,913 in revenue and £74,378 in capital funding from the Welsh Local Government Association (WLGA). The funding relates to the period 1<sup>st</sup> November 2019 to 31<sup>st</sup> March 2020 and must be claimed in full by 30<sup>th</sup> May 2020.

The purpose of the funding is to enable local authorities to:

- Support an increased number of people facing food poverty by extending existing food bank provision across each authority.
- The capital funding should support organisations to access, store and
  distribute additional supplies of good quality food, including good food
  surplus, in particular, larger amounts of fresh food, boosting the capacity of
  organisations to provide good quality, nutritious food to their customers. It
  can be used in a variety of ways to suit the requirements in each authority,
  for example but not limited to: purchasing fridges, freezers and cooking
  equipment.
- The revenue funding can be used in a variety of ways to suit the requirements of the authority. These might include funding and working with voluntary organisations, community groups and housing associations etc. to develop projects such as social supermarkets, community cafes, lunch clubs. It can be used to, for example, provide specialist support for taking forward initiatives such as outreach work, training for volunteers (e.g. food handling qualifications) and to build community resilience through cluster work and the development of food bank hubs which bring together a range of support services.
- It is expected that authorities may benefit from working collaboratively to maximise the impact of this funding. Local Authorities are expected to work with local expertise who are already addressing food poverty and insecurity.
- Provision should not be turned down to individuals or organisations outside authority area.
- Funding has been allocated using the benefits data formula for the revenue grant allocation and claimant count data formula for the capital grant allocation.

The proposal is to engage with food bank and other support providers from across Swansea to establish the local trends, needs and gaps in the provision so that priorities for the allocation of funding can be determined. The process for applications and allocations will be then established so that funding can be distributed efficiently and effectively. Page 7

Q2(a) WHAT DO Direct from service del	line	Indire	oct front line ce delivery		oack room
Service del	•	361 110	_	service delivery	
<u> </u>	(H)		(M)		∐ (L)
(b) DO YOUR  Because they need to    (H)	Bec	TERS/CLIE  ause they  ant to  (M)		se it is y provided to	On an internal basis i.e. Staff \(\tag{L}\)
Q3 WHAT IS		ENTIAL IMI High Impact (H)	PACT ON THE Medium Impac (M)		
Children/young peop Older people (50+) Any other age group Disability Race (including refug Asylum seekers Gypsies & travellers Religion or (non-)beli Sex Sexual Orientation Gender reassignmen Welsh Language Poverty/social exclus Carers (inc. young ca Community cohesion Marriage & civil partn Pregnancy and mate	eees)  ef  t  ion arers)  ership				

## Q4 WHAT ENGAGEMENT / CONSULTATION / CO-PRODUCTIVE APPROACHES WILL YOU UNDERTAKE?

Please provide details below – either of your planned activities or your reasons for not undertaking engagement

Engagement with food bank and other support providers is crucial to ensuring that the allocation of funding enables existing food bank provision to access, store and distribute additional supplies of good quality food, including good food surplus, in particular, larger amounts of fresh food, boosting their capacity to provide good quality, nutritious food to customers.

Internal and external communication networks have been utilised to invite representatives of organisations proving a food bank and other services in Swansea to a workshop that will be held on the 22<sup>nd</sup> November 2019. The workshop will seek to achieve the following outcomes:

- 1. Communicate the detail provided by the WLGA relating to the purpose of the grant.
- 2. Determine the trends, needs and gaps in local food poverty and food insecurity provision, thereby establishing local priorities for the allocation of the funding.
- 3. Establish an efficient process for providers to apply for a proportion of the funding allocation.

  Page 8

Q5(a)	Q5(a) HOW VISIBLE IS THIS INITIATIVE TO THE GENERAL PUBLIC?					
	High visibility ☐( <b>H)</b>	Medium visibility  (M)	Low visibility ☑ (L)			
(b)		ΓΕΝΤΙΑL RISK TO THE Coving impacts – legal, financ	OUNCIL'S REPUTATION? ial, political, media, public			
	High risk ☐ ( <b>H)</b>	Medium risk	Low risk ⊠ <b>(L)</b>			
Q6	Will this initiative Council service?	have an impact (however	minor) on any other			
	⊻ Yes □	It could potentia effectiveness of	vide details below Ily improve the food bank voucher rvices that are able to			
Q7	HOW DID YOU SC Please tick the rele	_				
MOST	LY H and/or M —	→ HIGH PRIORITY →	☐ EIA to be completed Please go to Section 2			
MOST		OW PRIORITY / → OT RELEVANT	Do not complete EIA     Please go to Q8     followed by Section 2			

Q8 If you determine that this initiative is not relevant for an EIA report, you must provide a full explanation here. Please ensure that you cover all of the relevant protected groups.

A November 2019 report from the Trussell Trust in to the State of Hunger in the UK identifies a profile of those who are more likely to experience food insecurity. The groups identified are: Households with a lower income, unemployed people, younger people, lone parents and single person households, households who rented (particularly social renters) and people affected by ill health. See the link for further information -

https://www.stateofhunger.org/?utm\_source=Trussell%20Trust%20Newswire&utm\_campaign=61fb2a2ea7-

EMAIL\_CAMPAIGN 2019 10 24 08 19&utm\_medium=email&utm\_term=0\_c964 3a0ed2-61fb2a2ea7-430279041&mc\_cid=61fb2a2ea7&mc\_eid=20d1b84449

The most significant protected group that are likely to be impacted by this project are those experiencing poverty. Whilst we acknowledge that people experiencing poverty may belong to any protected group, available data tells us that the protected groups that are more likely to experience food insecurity are those indicated as Medium Impact in Q3. A rating of Low Impact is given to the protected groups that have not been identified as having an increased likelihood of experiencing food insecurity.

The impact of the project will be positive on individuals from all protected groups experiencing food insecurity and accessing food bank provision in Swansea. This EIA Screening has sought to consider the level of impact across each protected group.

#### Section 2

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email – no electronic signatures or paper copies are needed.

noodod.
Screening completed by:
Name: Anthony Richards
Job title: Tackling Poverty Strategy Development Manager
Date: 20/11/19
Approval by Head of Service:
Name: Dave Howes
Position: Director of Social Services
Date: 20/11/19

Please return the completed form to <a href="mailto:accesstoservices@swansea.gov.uk">accesstoservices@swansea.gov.uk</a>

## Agenda Item 5



#### **Report of the Director of Social Services**

#### External Funding Panel – 4 December 2019

#### Welsh Government Integrated Care Fund

**Purpose:** To note the bid of the Capital funding for the

Welsh Government Integrated Care Fund

**Policy Framework:** Social Services and Wellbeing Act Wales (2014)

Well-being of Future Generations (Wales) Act

2015

**Consultation:** Access to Services, Finance, Legal, Child &

Family Services, Adult Services, West Glamorgan

Regional Programme.

**Recommendation(s):** It is recommended that:

1) The panel notes the offer of the Council's Capital element of the ICF

fund

2) The panel notes the requirement for the Chief Finance Officer to approve and sign all grant acceptances in accordance with Financial

Procedure Rule 8.

**Report Authors:** Gemma Whyley/Lucy Friday

Finance Officer: Jayne James

**Legal Officer:** Pamela Milford

Access to Services Officer: Rhian Miller

#### 1. Introduction

#### 1.1 Integrated Care Fund

1.2 The Integrated Care Fund (ICF) aims to drive and enable integrated working between social services, health, housing, the third and independent sectors. The focus of the fund is to enable older people to maintain their independence and remain at home, avoiding unnecessary hospital admissions and delayed discharges. It also supports the development of integrated care and support services for other groups of people including people with learning disabilities, children with complex needs and autism.

- 1.3 The Social Services and Well-being (Wales) Act 2014 ('the Act') provides for regional partnership boards which bring together health, social services, the third sector and other partners to take forward the effective delivery of integrated services in Wales. Their purpose is to improve the outcomes and well-being of people with care and support needs and their carers. The ICF is a mechanism to support delivery of the requirements of the Act.
- 1.4 The fund helps health boards and partners in:
  - Local authorities
  - Housing
  - The voluntary and independent sectors.

To work together to support:

- Frail and older people
- People with a learning disability
- Children with complex needs due to disability or illness
- Carers, including young carers.
- 1.5 It helps support older people to maintain their independence and remain at home within their own communities, avoiding unnecessary admissions to hospital or residential care and delays when someone is due to be discharged from care.
- 1.6 The fund is also being used to support the integrated autism service, the Welsh community care information system, and the Dementia action plan.
- 1.7 The amount of capital funding confirmed for 19/20 has been set as follows for the West Glamorgan Region.

	19/20
Discretionary Capital Funding (DCP) (Smaller schemes under £100k)	£898k
Strategic Funding, Main Capital Schemes (MCP) (Larger schemes over £100k)	£3.593m
Total Capital Funding	£4.491m

#### 2. Swansea Council Proposed Works

- 2.1 Integrated Care Funding is available to support both revenue and capital schemes. This report covers the Capital element of the scheme only.
- 2.2 Expressions of interests were invited from all West Glamorgan partners and the applications were reviewed in a multi-agency panel and the recommendations for schemes have been approved by Programme Team members and formal approval in line with the ICF guidance. The Main and Discretionary Capital Programme, is detailed in section 4.1.
- 2.3 The schemes were submitted to Welsh Government in two rounds of applications. First round submissions approved via the multi-agency panel on the 8<sup>th</sup> April 2019 and the second round on 3rd July 2019.
- 2.4 Of these submissions the first round DCP applications received ministerial approval on the 23<sup>rd</sup> July 19 and MCP applications on the 24<sup>th</sup> July 19. No formal grant offer letters have been received to date.
- 2.5 Of those submitted in the second round (DCP only) ministerial approval is outstanding.
- 2.6 Included within the Swansea Council allocation of funding is the MCP North Hub scheme of which funds for year 1 of the programme were drawn down in 18/19. This allocation totalled £396,096 agreed to be carried forward to 19/20 in order to appropriately manage delays in the purchase of the relocation site.
  - Additional or new funding for Swansea Council allocated Capital Schemes totals £2,894,833 for the period 2019-21.
- 2.7 The Capital funding will be utilised to support the development of projects detailed in section 4.1.

#### 3. Equality and Engagement Implications

- 3.1 The Council is subject to the Public Sector Equality Duty (Wales) and must, in the exercise of their functions, have due regard to the need to:
  - Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
  - Advance equality of opportunity between people who share a protected characteristic and those who do not.
  - Foster good relations between people who share a protected characteristic and those who do not.
- 3.2 Our Equality Impact Assessment process ensures that we have paid due regard to the above.

- 3.3 An EIA Screening Form has been completed with the agreed outcome is that a full EIA report was not required as these arrangements are around back office functions and there is no direct change to services provided to the public as a result.
- 3.4 However, throughout the transition year a full EIA report will need to be completed if services to client groups change as a result of needs, planning and commissioning decisions.

#### 4 Equality and Engagement Implications

- 4.1 The Council is subject to the Public Sector Equality Duty (Wales) and must, in the exercise of their functions, have due regard to the need to:
  - Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
  - Advance equality of opportunity between people who share a protected characteristic and those who do not.
  - Foster good relations between people who share a protected characteristic and those who do not.

Our Equality Impact Assessment process ensures that we have paid due regard to the above.

4.2 Project Leads for the individual schemes will follow the Equality Impact Assessment process from the commencement of their work, including any required consultation and engagement.

#### 5. Financial Implications

5.1 The total Capital Integrated Care Fund proposals for Swansea Council led programmes are detailed below;

Project Name & Description	DCP/MCP	Award 19/20	Award 20/21	Total
Relocation of North Hub  North Hub based within Gorseinon Hospital relocated to Community Equipment Stores site, Morriston. Grant funding used to secure site (19/20) and completion of building works (20/21)	MCP	£396,096 (carried forward from 18/19 award)	£638,000	£1,034,096
Hub and Spoke Edge of Care Service  Secure and refurbish site appropriate for A registered children's home that can support up to 4 adolescents per night and	MCP	£500,000	£0	£500,000

is available to offer families a minimum of 1200 spaces per annum.				
Supported living in rural Swansea for people with varying needs	МСР	£906,397	£0	£906,397
The proposal is for the development of two bespoke supported living blocks of flats on the same site in a rural area of Swansea.				
Acacia Road ADAPT Conversion	MCP	£188,307	£0	£188,307
Conversion of former respite unit into 2 large family homes, a fully adapted 4 bedroom and 3 bed fully accessible home, to meet the needs of families and children with complex needs, both with G/F bedrooms and bathrooms. Adding to the very short supply of larger adapted accommodation				
Inclusive Digital Communities Investment in digital equipment for the roll out of day services inter- generational programme pilot. Therapy pets / dolls also to be purchased	DCP	£5,433	<b>03</b>	£5,433
Swansea Community Equipment Service and Community Alarms Investment in additional delivery vehicles to support timely delivery of required equipment facilitating hospital discharge	DCP	£90,000	£0	£90,000
Swansea/Neath-Port Talbot Community Equipment Service Investment in additional assistive equipment and beds to support anticipated increased demand via regional Hospital to Home programme	DCP	£100,000	£0	£100,000
Regional Speech and Language Therapy Services	DCP	£10,000	£0	£10,000

funding will be utilised to develop this space so that it is more appropriate to deliver the service. Development will include re- decorating so it is more young person friendly and purchasing specific equipment needed to operate the service.				
Swansea Community Falls Response  Purchase of falls response equipment (assistive lift) for placement at 4 key sites across Swansea	DCP	£8,500	£0	£8,500
Ty Nant Children's Home Development - Play Room  Funding will be utilised to develop the current garage space into a 'chill out / hang out' area for the residents of Ty Nant. It is hoped that this will encourage the children and young people to participate in recreational activity on-site rather than away from the home.	DCP	£10,000	£0	£10,000
Bonymaen House Building Enhancement  Building works to exterior area of Bonymean House which will allow additional ambulance parking/visitor parking	DCP	£42,100	£0	£42,100

£2,256,833 £638,000 £2,894,833

- 5.2 Applications for Capital funding through ICF has been in two stages to date and are in some cases subject to final approval by Welsh Government at the point of writing this report. As a result elements of the programmes listed under 4.1 are subject to change. Any alterations and likewise any opportunities to maximise further funding presented by the regional partnership will be subject to Director approval.
- 5.3 All of the schemes are 100% grant funded.
- 5.4 The timescales for the capital proposals will present a challenge given the late approval of proposals by WG. Although the guidance includes indicative allocations for the years 2019-20 and 2020-21 in order to

enable regions to plan and programme manage ICF capital on a strategic basis; the 2019/20 funding must be used, i.e. expenditure incurred during the 2019/20 financial year. For larger schemes there is risk this will not be possible, wherever this risk is highlighted pending Director, Finance and Welsh Government approval proposals for drawing down spend in year 19 /20 will be actioned at the earliest possible time

#### 6. Legal Implications

6.1 The Council must ensure that the terms and conditions attached to WG Integrated Care Fund and Transformation Fund are complied with and the Council's Financial Procedure Rules Regarding Grant Applications and Acceptances are followed.

Background Papers: None

Appendices: None